



Mayor  
Scott Voigts

Mayor Pro Tem  
Leah Basile

Council Members  
Dr. Jim Gardner  
Andrew Hamilton  
Dwight Robinson

Interim City Manager  
Debra DeBruhl Rose

February 15, 2017

Carrie L. Carmody, Ph.D.  
Foreperson  
2016-2017 Orange County Grand Jury  
700 Civic Center Drive West  
Santa Ana, CA 92701

RE: Drone Report Recommendations

Dear Dr. Carmody:

In May of 2016, the Orange County Grand Jury issued a report entitled *Drones: Know before You Fly*, and required that all Orange County cities submit a written response to each of the Grand Jury's findings and recommendations contained within its report. The City submitted its response in July of 2016, indicating how it intends to implement applicable recommendations.

In February, 2017, the City received a letter from the Grand Jury requesting an update regarding the City's progress relative to two recommendations included in the Grand Jury's report on drones. The City is providing this letter to update the Grand Jury relative to its progress implementing these recommendations.

In its report, the Grand Jury made the following recommendation:

*R4: Each City should establish and publish on its website a point of contact for drone-related citizen complaints by December 30, 2016.*

On October 3, 2016, the City published a webpage, on its website, dedicated to responsible drone ownership and advertised it through Facebook. As previously explained, the OCSD operates the UAV Unit, making this agency the appropriate point of contact for drone-related issues within Lake Forest. Therefore, drone-ownership webpage includes contact information for the OCSD, including the dispatch number, the direct City Department number, and 911.

Additionally, the Grand Jury report on drones also recommended the following:



*R5: Each City should post [Federal Aviation Administration (“FAA”)] drone ownership and operation educational links on city-related websites, newsletters, and flyers by December 30, 2016.*

As previously mentioned, the City launched its drone-ownership dedicated webpage in October, 2016. This page includes drone safety tips and the webpage includes links to the FAA *Know Before You Fly* website. The Grand Jury may access the webpage here: <http://www.lakeforestca.gov/859/Know-Before-You-Fly>. A brief description of and a link to the drone-ownership webpage appeared on the City’s homepage within “News Flash” section from October 10, 2016 until January 1, 2017.

In addition to this effort, the City also published articles regarding drone-ownership in its community outreach publications; the October edition of the City’s eNewsletter and the November/December edition of the *Leaflet*. Each of these included a summary of FAA recommended drone use practices and the website address to the *Know Before You Fly* website.

To date, the City has implemented both recommendations highlighted in the Grand Jury’s recent letter. The City’s drone-ownership webpage is currently active and staff will continue to maintain this site for as long as necessary. The City may also publish additional information in the foreseeable future.

Thank you for contacting the City with this request. We hope that the efforts outlined here successfully fulfill the City’s self-imposed obligations. Please feel free to contact Carlo Tomaino, Assistant to the City Manager, at (949) 461-3537, or by email to [ctomaino@lakeforestca.gov](mailto:ctomaino@lakeforestca.gov), with any further questions.

Sincerely,

CITY OF LAKE FOREST



Scott Voigts  
Mayor